



A CAUSE WORTH
SHOPPING FOR
JUNIOR LEAGUE OF DES MOINES

2010 Information Sheet

Location: Polk County Convention Center
501 Grand Avenue, Des Moines, IA

Dates & Times: Thursday, November 18 6:00 pm – 9:30 pm
Friday, November 19 9:00 am – 9:00 pm
Saturday, November 20 9:00 am – 3:00 pm

Move In: Wednesday, November 17 2:00 pm – 8:00 pm
Thursday, November 18 9:00 am – 1:00 pm
Unloading will be done during assigned time slots.

Teardown: Saturday, November 20 begins at 3:00 pm

Booth Prices: All booths include a 7" x 44" vendor sign and 8' high black pipe and drape. (Please let us know if you will be using your own sign.)

<u>Size</u>	<u>Standard</u>	<u>Corner</u>
10' x 10'	\$650	\$780
10' x 15'	\$975	\$1170
10' x 20'	\$1300	\$1560

Booth Details: 10' x 10' and 10' x 15' includes: 10' x 20' includes:
1 – 8' x 30" x 30" skirted table 2 – 8' x 30" x 30" tables
1 - wastebasket 2 – wastebaskets
2 – folding chairs 3 – folding chairs

Telephone lines and electrical outlets are available for an additional fee.

Meals: Complimentary meals (lunch and dinner on Friday and lunch on Saturday) are provided for all retailers.

Staffing: The Junior League of Des Moines will be pleased to offer additional staffing to retailers at no extra charge. You will be able to indicate your staffing requests on a form provided to you prior to the show. We will do our best to accommodate your needs.

Mailing Address: Junior League of Des Moines
Attn: Laurie Cosgrove
3811 Ingersoll Avenue
Des Moines, IA 50312

Website: Retailer forms and information will be available on the Junior League of Des Moines website: www.jldesmoines.org.